MOMENTIVE®

GLOBAL SUPPLIER QUALITY MANUAL





1. PURPOSE

This Supplier Quality Manual defines the minimum quality expectations for suppliers of raw materials, packaging, services, and tolling, by Momentive Performance Materials, Inc. and its subsidiaries ("Momentive"). It establishes baseline requirements to ensure consistent product and service quality, regulatory compliance, and customer satisfaction across all regions and product lines, including those serving industries with elevated quality expectations such as automotive, electronics, and healthcare.

This manual supplements purchase orders, contracts, and quality agreements. Where conflicts exist, contractual terms prevail.

Momentive may, in its sole discretion, grant, deny, revoke, or modify exceptions to any requirement contained in this Manual. If any provision is deemed unenforceable, all other parts remain valid and in effect. Material compliance with the applicable requirements of this Manual is expected unless otherwise agreed in writing by Momentive.

2. SCOPE

These requirements apply to all suppliers providing materials or services that:

- Are used in the manufacture, testing, storage, or distribution of Momentive products
- Affect product quality, safety, performance, or regulatory compliance
- Support industries requiring elevated quality standards (automotive, medical, aerospace, electronic materials, etc.)

This Manual may be referenced by Momentive in connection with supplier qualification, sourcing activities, purchase orders, quality agreements, and commercial relationships. Nothing herein creates contractual obligations where no contractual relationship otherwise exists.



3. GENERAL SUPPLIER EXPECTATIONS

Suppliers are expected to maintain a documented Quality Management System (QMS) that supports:

- Material consistency and stability
- Effective manufacturing and testing controls
- Traceability and documentation integrity
- Change management discipline
- Complaint investigation and CAPA
- Continuous improvement

ISO 9001 certification is preferred. Certification status is considered during supplier onboarding or at the time of awarding business. Suppliers without certification may be approved at Momentive's discretion.

In the absence of a quality management system according to the specified standards, the Supplier is required to adhere to all ISO 9001 provisions and demonstrate a quality management system reasonably aligned with ISO 9001 principles.

Suppliers shall comply with all applicable anti-corruption, sanctions, export control, labor, human rights, environmental, privacy, and product stewardship laws applicable to the products or services supplied.

4. QUALITY SYSTEM REQUIREMENTS

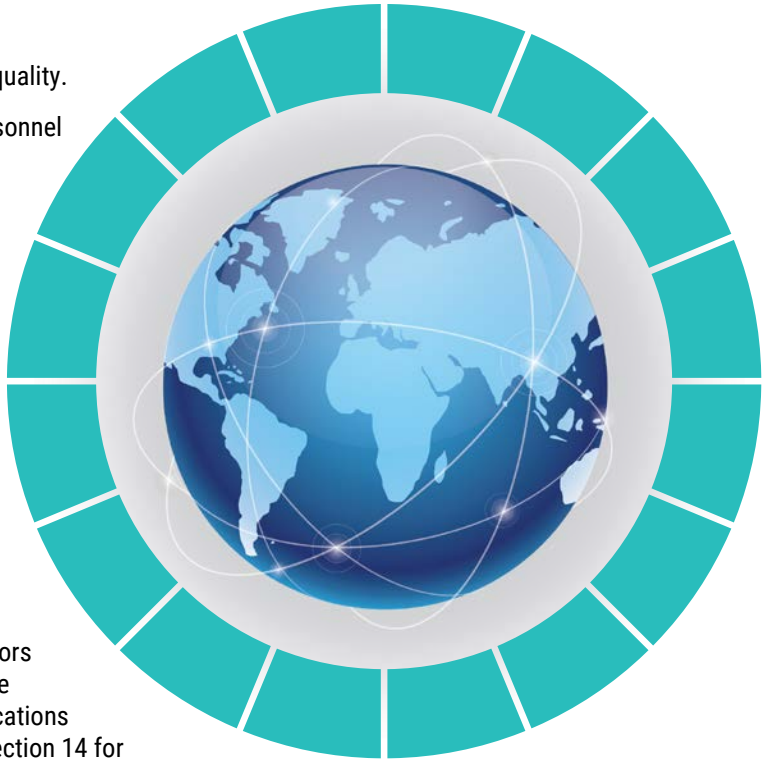
4.1 Documentation & Records

Suppliers must maintain controlled documentation, implement revision control, and retain records for a minimum of 5 years or per industry standard. All documentation pertaining to the manufacture, testing, and release of each batch must be retained in accordance with the industry requirements and the Supplier's record retention policy to ensure full traceability and compliance with statutory and regulatory requirements.

4.2 Training

Personnel must be competent and trained for tasks affecting product quality.

The Supplier must deploy qualified and, where applicable, certified personnel capable of delivering rapid and permanent resolutions to product or process deviations. Problem-solving must follow a data-driven, structured methodology such as 8D, Six Sigma (DMAIC), or any other tools and processes that explicitly require root cause verification and evidence-based validation of corrective action effectiveness to prevent recurrence.



4.3 Equipment & Calibration

Equipment must be maintained and calibrated using traceable standards, where applicable.

4.4 Sub-supplier Management

Suppliers are responsible for ensuring their own suppliers meet applicable requirements.

Suppliers providing Momentive with materials for highly regulated sectors (e.g., Automotive or Healthcare, Beauty and Personal Care, etc.) may be subject to more stringent requirements. Halal, Kosher, or RSPO Certifications or Declarations may be required for specific materials. Also refer to Section 14 for Automotive industry-specific compliance standards.

5. PRODUCT QUALITY REQUIREMENTS

5.1 Specifications

Products must meet all product specifications agreed with Momentive. Where no such agreement exists the supplier's standard specification will be used as reference. Revisions must be controlled and communicated. Suppliers must inspect, test and, when such a lot conforms to the specification, approve each lot of the products delivered to Momentive.

5.2 Certificate of Analysis (COA)

For each production lot/batch included in the shipment, Supplier must include a "Certificate of Analysis" (COA). The COA includes the following information at a minimum:

- The supplier's name and address
- Material and batch/lot information
- Specification limits and actual results
- Material Shelf Life
- Production Date
- Expiration Date
- Momentive PO number

Momentive must be supplied with Certificates of Analysis, signed by the qualified representative of the supplier or generated from a secure electronic system. Where a COA is not applicable to the supplied product or service, the supplier shall provide a Certificate of Conformance (COC) confirming that the delivered items meet all specified requirements, drawings, and/or purchase order conditions.

5. PRODUCT QUALITY REQUIREMENTS CONTINUED

5.3 Storage and Shelf Life

Storage conditions and material shelf life shall be clearly defined and communicated to Momentive.

Suppliers should deliver, unless otherwise agreed in writing, materials to Momentive with a minimum remaining shelf life of at least 70% of the total specified shelf life.

5.4 Traceability

Suppliers must maintain clear traceability from incoming materials through final batches. The Supplier shall ensure full traceability of all raw materials, intermediate components, and finished goods throughout the entire production lifecycle. All inspection records, from initial material receipt through final dispatch, must be systematically maintained and archived. In the event of a confirmed or suspected nonconformity, the Supplier's traceability system must allow for the precise identification and isolation of the affected batches to minimize the scope of any potential recall or quarantine.

6. NONCONFORMING PRODUCT & COMPLAINT HANDLING

Suppliers must maintain documented systems for identifying, managing, and communicating deviations, nonconforming products, and customer complaints. Suppliers must respond promptly to any Momentive request for investigation or corrective action. Momentive reserves all rights and remedies available under applicable purchase orders, contracts, quality agreements, and law to recover costs, damages, and losses arising from supplier nonconformance.

Momentive may document and seek recovery of any costs, expenses, damages, or other losses incurred as a result of supplier nonconformance. Suppliers shall inform Momentive and obtain alignment prior to shipping product, or providing a service, that differs from the originally approved condition. For any Momentive complaint, suppliers are expected to use a structured problem-solving methodology.

A response is required within a maximum of 60 calendar days. Any extension beyond this timeframe must receive prior approval from Momentive.

Suppliers must begin investigation immediately upon notification and continue providing updates until closure.

6.1 Containment and Controlled Shipment

Suppliers must implement immediate containment to protect Momentive operations. Momentive may require additional inspection or controlled shipment activities at the supplier's expense if issues are severe or recurring.

6.2 Supplier Cost Recovery and Compensation

If supplier nonconformances result in impact to Momentive, the supplier may be responsible for associated costs incurred by Momentive. These costs may include but are not limited to:

- Replacement or disposal of defective materials
- Sorting, rework, testing, or inspection activities
- Additional freight or logistics expenses
- Customer charges or penalties passed to Momentive
- Field complaints or warranty-related costs when applicable

Where applicable, Momentive may issue a Supplier Compensation Request Form to document and communicate the cost impact. Suppliers are expected to review and acknowledge such requests in a timely manner.



6.3 Recurrence Prevention

Suppliers are expected to implement effective corrective actions to prevent recurrence. Significant or recurring issues may result in increased monitoring, requalification, or disqualification from the Approved Supplier List.

7. CHANGE MANAGEMENT

Suppliers must notify Momentive prior to implementing any change that may impact product quality, performance, safety, or continuity of supply.

Required notification periods are:

- Minimum 3 months in advance for any change listed below.
- Minimum 6 months in advance for production suspension or distribution suspension.

Changes requiring notification include, but are not limited to:

- Manufacturing processes or process parameters
- Production equipment or tooling
- Raw materials, formulations, or key components
- Specifications, test methods (equipment, frequency, etc.), or inspection procedures
- Packaging materials or configurations
- Shelf life or storage condition requirements
- Manufacturing location changes or additional locations
- Sub-supplier changes or sub-supplier discontinuation
- COA items



8. AUDITS & ASSESSMENTS

Momentive reserves the right to conduct on-site audits, virtual assessments, or documentation reviews to evaluate supplier performance and compliance. Audits will generally be conducted upon reasonable prior notice, except where immediate access is reasonably necessary due to a quality, safety, compliance, regulatory, or supply continuity concern. Before any visit, Momentive will specify the audit's objective. The supplier shall appoint a lead representative with the necessary authority and technical knowledge to coordinate preparation and facilitate the audit process.

Suppliers must fully cooperate with reasonable audit requests, provide access to relevant areas and records, and submit corrective actions when required.

After every audit, the audit results and the resulting actions will be established in a joint review meeting. It is the responsibility of the supplier to complete the audit action plan and forward it to Momentive within an agreed timeline, typically 14 calendar days.

9. REGULATORY, SAFETY & ENVIRONMENTAL COMPLIANCE

Suppliers must comply with:

- Local and international regulations
- GHS and transportation rules
- Safety and environmental requirements
- Ethical sourcing expectations

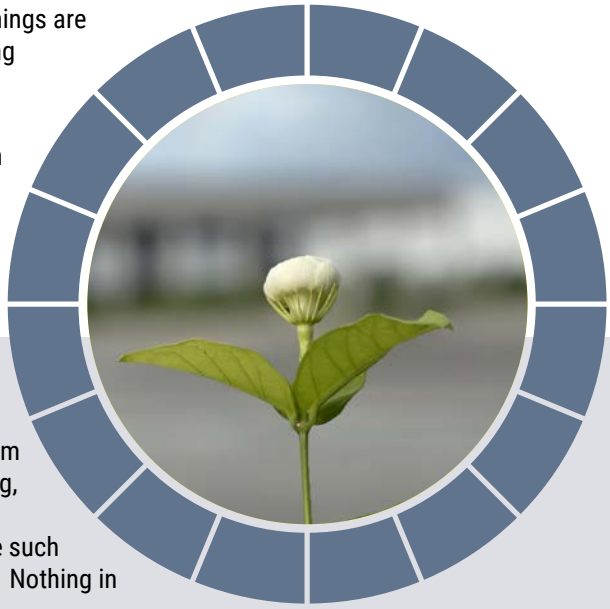
10. PACKAGING, LABELING & LOGISTICS

Suppliers must ensure proper packaging, accurate labeling, and shipping methods that prevent damage or contamination.

All hazardous materials and dangerous goods must be packed, marked, and transported in full compliance with the latest applicable laws and regulations (e.g., ADR in Europe, IMDG for sea, and IATA for air). Shipments must include the most current version of the Safety Data Sheet (SDS) and any required regulatory declarations.

To ensure product integrity and environmental compliance, all transportation units used for shipments to Momentive must meet the following criteria:

- All packaging must undergo thorough cleaning and inspection prior to each use to prevent contamination.
- Packaging must be designed for circularity and be reusable or, where not feasible, recyclable.
- Packaging and transport devices must be in sound condition. Any items showing structural damage (such as significant deformation, punctures, or splintering) that could jeopardize product integrity or cause contamination, are strictly prohibited. The supplier is responsible for inspecting all load carriers prior to use to ensure they meet these safety standards.
- Suppliers must remove and exchange any damaged packaging detected during the handling or shipping process. Suppliers must ensure that all labels are applied horizontally and secured with sufficient adhesion to remain in the designated position throughout the product's entire lifecycle. Labels must maintain full legibility and scannability, resisting environmental factors for the duration of the product's shelf life.
- Suppliers must ensure that all GHS pictograms and legally required hazard warnings are clearly visible and permanently affixed to both individual units and outer shipping containers. Labeling must strictly comply with the specific regulations of the destination country.
- If specific labels are agreed between Momentive and Supplier, they must remain as agreed.
- Suppliers shall ensure that the carrier receives a complete set of shipping documents (delivery note, bill of lading, customs declaration, etc.) along with the product(s) being shipped.



11. CONFIDENTIALITY

Suppliers shall protect the confidentiality of all non-public information received from Momentive, including technical, commercial, operational, customer, product, pricing, and business information. Suppliers shall use such information only for purposes directly related to providing goods or services to Momentive and shall not disclose such information to third parties except as authorized by Momentive or required by law. Nothing in this section limits any separate confidentiality agreement between the parties.

12. CONTINUOUS IMPROVEMENT

Suppliers are expected to maintain systems that improve quality, reduce defects, and enhance process reliability.

13. SUPPLIER EVALUATION

A comprehensive Supplier Performance Scorecard will be issued at a minimum of once per calendar year for all qualified suppliers. The score is determined by a weighted evaluation of key performance indicators (KPIs). KPI examples include, but are not limited to: Product Quality, Supplier On-Time Delivery (SOTD), and Digitization Efficiency (measured by SAP Ariba utilization). Suppliers whose performance falls below established thresholds will be required to develop and execute a corrective action plan.

14. AUTOMOTIVE & ELECTRONIC MATERIALS-RELATED SUPPLIER REQUIREMENTS

14.1 QMS Requirements

Suppliers supporting Momentive automotive products must maintain an ISO 9001 certified Quality Management System. Suppliers without certification may be considered through a Momentive-approved exception process.

Suppliers are also expected to:

- Implement an environmental management system aligned with ISO 14001.
- Implement an occupational health and safety management system aligned with ISO 45001.
- Ensure all supplied materials meet regulatory requirements for restricted substances, such as RoHS, REACH, and any applicable customer-specific or regional regulations.

Suppliers must not deliver nonconforming product(s). Momentive's quality objectives for automotive suppliers include:

- 100% conforming product delivered
- Zero customer complaints



14.2 IATF Alignment

Suppliers must support IATF-aligned principles such as:

- Risk-based thinking
- Process discipline
- Enhanced change management
- Traceability

14.3 Customer-Specific Requirements (CSRs)

Momentive will communicate applicable CSRs. Suppliers must:

- Review CSR information
- Confirm understanding and acceptance
- Cascade CSRs to relevant sub-suppliers

14.4 Documentation Retention

Automotive suppliers are recommended to retain batch documentation for 10 years.

15. MOMENTIVE CONTACT INFORMATION

For questions, change notifications, or CSR inquiries, suppliers should contact their Momentive Procurement or Supplier Quality representative.

This Global Supplier Quality Manual describes Momentive's current supplier quality expectations. This Manual does not constitute an offer, contract, guarantee of business, or commitment by Momentive to purchase any products or services. Momentive reserves the right to modify, suspend, or replace this Manual at any time. Nothing in this Manual limits or modifies any rights available to Momentive under any purchase order, quality agreement, specification, contract, or applicable law. Failure by Momentive to enforce any requirement of this Manual shall not constitute a waiver of any right or remedy. In the event of a conflict, the applicable purchase order, contract, quality agreement, or specification shall control. A supplier's compliance with this Manual does not guarantee approval, continued qualification, preferred supplier status, or future business opportunities.

Revision History

Date (MM-DD-YYYY)	Document	Revision	Notes
11-09-2026	E-GBL-I-SQ-L1-1	Rev. 1	Initial release

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